

Union County TEAMS Charter School

Official Minutes-BOT Meeting of April 19, 2018

Meeting Call to Order: 7:30pm; Pledge of Allegiance conducted by Board President.

In Attendance:

Mr. Clarence Beverly, President, BOT
 Mr. Bruce Williams
 Mr. Leroy Canady
 Ms. Juana Ortiz-Tealer
 Mrs. Sheila L. Thorpe, Executive Director/Founder

Not Attending:

Mr. Reggie Piggee
 Dr. Otis A. Richardson, Business Administrator/Board Secretary
 Ms. Emma Johnson, Treasurer

Welcome from Board President

“Welcome to the Business Meeting of the Union County TEAMS Charter School Board of Trustees. It is our hope you will find this meeting both informative and interesting. Thank you for taking the time to attend and to be a part of this session. Please be advised that this and all meetings of the Board of Trustees are open to the media and public, consistent with the Open Public Meetings Act – Chapter 231 Laws of 1975, and the advance notice required therein has been provided.”

Approval of minutes

Approve minutes of March 15, 2018

Motion was made by B. Williams, seconded by L. Canady. Vote was unanimous. Motion Carried.

I. STATE OF THE SCHOOL

• **Enrollment**

The demographics were reported on the attached demographics sheet. Data was reported as follows: 384 students enrolled; 43 SPED students; 75% of our students are economically disadvantaged; 33% are Hispanic/Latino; 64% are African American. It was further noted that 10% of our population is from out of district and 90% are from Plainfield.

• **Report of School Lottery**

The lottery report was given, indicating that it was held on April 18, 2018 in UMES-DEL. There were 18 parents and as many children in attendance. A lottery was held for Kindergarten, Grades 1,3,4,5,6,7,8 and 9. Seats not filled at the lottery will be added to the waitlist. The process and procedures are in the Lottery report. (Lottery report attached).

- **Enrollment Projection**

Enrollment projection was discussed informing the Board that we have projected enrollment of 400 students. K-2 cluster, 120 students; 3-5 cluster, 120 students; 6-8 cluster, 120 students; and 9-12 cluster, 160 students. (Report attached).

II. SCHOOL OPERATION

1. **Modification of Resolution of 03/15/2018 for Charter Renewal Services**

The Business Administrator recommends and I so move for modification of subject Charter Renewal Services resolution to increase appropriated funding in the amount of \$1800. Said increase is necessary to provide for further customization of the **Level 1: Comprehensive** structure as requested by the Board of Trustees. (See attached file-*UC Teams Ch Renewal Agmnt Contract*)

Roll Call Vote Required

Motion was made by B. Williams, seconded by L. Canady. Vote was unanimous. Motion Carried.

2. **Amendment to Revised School Calendar 2017 - 2018**

The Executive Director/Founder recommends and I so move approval of a revised 2017 – 2018 school calendar. The revised calendar will include **three** additional student days and extend the calendar year to June 22, 2018 for students and June 27, 2018 for all staff. This revision is required to accommodate the need of three days in order to meet the required 180 days for all New Jersey schools.

Roll Call Vote Required

Motion was made by B. Williams, seconded by J. Tealer. Vote was unanimous. Motion Carried

III. FINANCE

1. **Finance Report**

The Business Administrator recommends and I so move adoption of the following financial reports:

- Secretary's Report for Period Ending 03/31/2018
- Treasurer's Report for Period Ending 03/31/2018
- Accounts Payable/Vendor Payments Reports for 03/01/2018 thru 03/31/2018
- Payroll Reports for 03/01/2018 thru 03/31/2018

Roll Call Vote Required

Motion was made by B. Williams, seconded by J. Tealer. Vote was unanimous. Motion Carried

Adjournment

Board President called for adjournment motion.

Motion made by B. Williams; seconded by L. Canady.

Roll Call Vote: Motion carried unanimously.

Meeting was adjourned at **8:29pm**.

Next Meeting

Thursday, May 17, 2018.

Submitted for the Public Record,

Otis A. Richardson, MBA, PhD, CSBA
Business Administrator/Board Secretary